



MARITIME AND PORT AUTHORITY OF SINGAPORE

PORT MARINE CIRCULAR
NO. 11 OF 2022

1 May 2022

Shipping Community
Harbour Craft Community
Pleasure Craft Community

CHANGES TO PRE-ARRIVAL NOTIFICATION

1. This circular supersedes Port Marine Circular No. 26 of 2021 and informs all relevant persons of changes to the Pre-Arrival Notification (PAN).
2. From 1st May 2022, due to amendments to the criteria in the Green Port Programme (GPP), the PAN will require the master of every ship, craft or unit calling at the Port of Singapore to provide more information regarding the GPP.
3. Pursuant to Section 44(1), (2) of the Maritime and Port Authority of Singapore Act (Cap. 170A), and Regulations 3 and 63A of the Maritime and Port Authority of Singapore (Port) Regulations, the Port Master hereby directs owners, masters or agents of vessels to furnish the required information using the revised PAN form. ANNEX A lists the types of vessels to which the revised PAN applies, and the revised PAN form is in Appendix 1.
4. Any queries on this circular on the revised PAN should be directed to the Port Security Unit (Tel: +65 6221-3127, Email: isps@mpa.gov.sg).

CAPT CHONG JIA CHYUAN
PORT MASTER
MARITIME AND PORT AUTHORITY OF SINGAPORE

PRE-ARRIVAL NOTIFICATION (PAN)

The revised PAN must be submitted by the owner, agent or master of the following vessels:

- a) Passenger ships, including high-speed passenger craft;
- b) Cargo ships, including high-speed craft, of 500 GT and above; and
- c) Mobile offshore units, including mobile offshore drilling units.

2 The revised PAN form is attached in **Appendix 1** for reference, and will be available for download from the URL (<https://www.mpa.gov.sg/assets/app/ePANS/epan.html>) from 1 May 2022. Owners, agents or masters are to submit the revised PAN form for all vessel arrivals on or after 1 May 2022.

3 The completed PAN must be submitted to the Port Security Unit via email at isps@mpa.gov.sg at least **24 hours** before the vessel's arrival in Singapore. The vessel's agent based in Singapore may submit the PAN through MPA's digitalPORT@SG™ (<https://digitalport.mpa.gov.sg>) from 1 May 2022.

4 Where the PAN has been submitted for a vessel, a separate Notice of Arrival (NOA) need not be submitted.

5 Any queries on the PAN should be directed to the Port Security Unit (tel: +65 6221-3127, email: isps@mpa.gov.sg).

MARITIME AND PORT AUTHORITY OF SINGAPORE

Tel: (65) 62213127
 Fax: (65) 62213036
 Email: isps@mpa.gov.sg

PAN FORM version 10.0

This form may take 10 minutes to complete. You will need the following information to complete the form:

1. Particulars of ship and contact details
2. Arrival voyage information
3. Security related information
4. Declarations

Pre-Arrival Notification (PAN)

Owner, Agents or Masters of

- a) Passenger ships including high-speed passenger craft,
- b) Cargo ships, including high-speed craft, of 500Gt and above, and
- c) Mobile offshore units, including mobile offshore drilling units,

must email a duly completed PAN (this form) to isps@mpa.gov.sg at least **24 hours** before arrival of the ship, craft or unit into Singapore. A ship, craft or unit coming from a nearby port, with less than 24 hours steaming time to Singapore, must immediately on departure from such port complete this form and email to isps@mpa.gov.sg before arrival into Singapore.

1 Particulars of Ship and Contact Details

* Denotes mandatory field

- 1.1 * IMO number :
- 1.2 * Name of ship :
- 1.3 * Flag State :
- 1.4 * Type of ship :
- 1.5 * Call sign :
- 1.6 * Arrival Fwd Draft : Mid Draft : Aft Draft :
- 1.7 * Air Draft :
- 1.8 * INMARSAT number : * MMSI number :
- 1.9 * Gross Tonnage :
- 1.10 * Name of ship owner (company or individual) :
 * Place of incorporation (applicable for company only) :
 * Nationality (applicable for individual only) :

- * Name of Company Security Officer (CSO) :
- * CSO 24 hours contact tel/mobile no. :

- 1.11 * Name of agent in Singapore :
 * Agent 24 hours contact tel/mobile no. : Fax no. :
 * Agent's email address :

- 1.12 * Ship's email address :

2 Arrival Voyage Information

- 2.1 * Ship arriving from :

- 2.2 Port facility information

* Facility/Location : If Others, please specify the facility/location :

* Expected date and time of arrival:

* Expected date and time of departure:

* Purpose of call :

- Loading/ Discharging Cargo
- Embarking/Disembarking Passengers
- Taking Bunkers
- Taking Ship's Supplies
- Changing Members of Crew
- Repair / Docking/ Outfitting at Shipyard
- Repairs at Anchorage
- Miscellaneous, if Miscellaneous, please specify purpose :

- 2.3 * General description of cargo onboard:

- 2.3.1 * Is the ship carrying any Dangerous Cargo? This includes dangerous cargo carried in packaged form, i.e. IMDG Dangerous Goods (DG) cargo OR Hazardous Noxious Substances (HNS, chemicals in bulk). Y/N

3 Security Related Information

- 3.1 * Current security level of ship:

- 3.2 List last 10 port calls (ship/port interface conducted) - Chronological order beginning with most recent call

No	Date From	Date To	Port Facility	Port Name	Security Level	Special or Additional Security Measures
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

- Vessel exceeds current IMO-Phase 3 EEDI requirements by 10% or more

4.4 * Ballast Water Management Convention

4.4.1 Does the Convention apply? Y/N

4.4.1.1 Does the vessel have IBWMC/ Statement of Compliance? Y/N

4.4.1.2 Is the ship exempted under Regulation A4? Y/N
(A4: Exemption from the installation of ballast water management systems)

4.4.1.3 Vessel complying with Regulation D1, D2, D4 or "Other approach"?

- D1: Ballast water exchange standards
- D2: Ballast water performance standards
- D4: Prototype ballast water treatment technologies
- Other approach – as annotated in the IBWMC)

4.4.1.4 If D1, was BWE conducted? Y/N

If No, Reason why BWE not conducted

Is ship planning to discharge ballast water in port? Y/N

If ship is planning to discharge BW in port, estimated quantity of unmanaged ballast water proposed to be discharged in cubic metres:

4.4.1.5 If D2, is the BWMS operational? Y/N

If No, was BWE carried out as contingency measure? Y/N

If BWE was not carried out as contingency measure, is ship planning to discharge ballast water in port? Y/N

If ship is planning to discharge BW in port, estimated quantity of unmanaged ballast water proposed to be discharged in cubic metres

4.4.1.6 If D4, is the ship holding "Statement of Compliance for prototype ballast water treatment technology"? Y/N

4.4.1.7 If "other approach", please only state the regulation as annotated in the IBWMC (eg Regulation A3.5).

4.5 * Sulphur Limit

4.5.1 Please specify the method for compliance with MARPOL Annex VI Regulation 14.1 with regard to 0.50% m/m fuel oil sulphur content limit throughout the vessel's stay in Singapore port waters.

4.5.2 Please specify the type of scrubber installed on board.

Open-Loop (Note: Discharge of wash water from open-loop scrubbers is prohibited in Port of Singapore. Vessel shall complete changeover to compliant fuel prior entry into Singapore Port Limits.)

Does the vessel have enough compliant fuel oil on board throughout the vessel's stay in Singapore? Y/N

Has arrangement been made to procure compliant fuel in Singapore? Y/N

Close-Loop

Hybrid Type (Note: Scrubber shall only be operated in closed-loop mode or ship to use compliant fuel)

4.5.3 Please specify the type of compliant fuel oil (<=0.50% sulphur content) that will be used on board.

- Vessel will be using Low Sulphur Fuel Oil (LSFO)

- Vessel will be using Marine Gas Oil (MGO)
- Vessel will be using Liquefied Natural Gas (LNG)
- Vessel will be using other alternative fuel oil to comply with the requirement
- Please specify:

4.5.4 Has the vessel completed the Fuel Oil Non Availability Report (FONOR)?
Yes (Please send a copy of the FONOR to shipping@mpa.gov.sg; BSD@mpa.gov.sg)
Has arrangement been made to dispose the non-compliant fuel oil in Singapore? Y/N
Has arrangement been made to procure compliant fuel oil in Singapore? Y/N

No

- The vessel took on board compliant fuel oil as per Bunker Delivery Note (BDN) but later test results show the fuel to be non-compliant
- Other reason for not completing the FONOR, please specify:

4.6 * Will vessel be operating any unmanned aircraft (e.g. radio-controlled aircraft, drones, remote-controlled kites etc) while in port (refer to Port Marine Circular 22 of 2021 “Flying of Unmanned Aircraft Over Singapore Port Waters”)? Y/N

4.7 Above information is declared by

4.7.1 * Name:

4.7.2 * Title:

4.7.3 * Location of ship at the time the report is made: Lat / Long / Port

4.7.4 * Time:

4.7.5 * Date

4.8 * I, the master of the ship, craft or unit named in this PAN, declare that I know of and understand the requirements of the Singapore authorities for the COVID-19 pandemic, in particular, the safe management requirements or measures stated in the relevant Port Marine Circulars issued by the Port Master or the Maritime and Port Authority of Singapore. I further declare that I have clearly informed the crew of my ship, craft or unit, of the requirements of the Singapore authorities, and will ensure that the crew comply with all the requirements.

Declaration made by

* Name:

* Designation

* Time

* Date
