

CHAMBER OF SHIPPING SHIP AGENCY FEE GUIDE

Effective 1 January, 2011

GENERAL CONDITIONS

1. PREFACE

The Services, Fees, and Charges listed herein are representative of the requisites for professional standards, are **non-obligatory and may differ between members.**

2. ADDITIONAL AND/OR EXTRAORDINARY SERVICES

Should other services not included in this schedule be required, such as general average, marine accidents, security incidents, salvage, major repairs, beyond the scope of customary services, an Agent is entitled to additional remuneration commensurate with the service required and provided. At a port where local agency services are not available the principal agent will arrange attendance, the cost of transportation, accommodation and subsistence will be charged at costs.

3. OUT-OF-POCKET EXPENSES

The Agent shall be reimbursed for out-of-pocket expenses incurred for services or related items on behalf of the Charterer, Owner, Vessel, Master and/or Crew which are not customarily borne by the Agent and not included herein.

4. ADVANCE OF FUNDS

Prior to the vessel's arrival in British Columbia, Owners or Disponent Owners shall advance funds to the Agent upon request sufficient to cover all estimated disbursements.

5. PORT DISTRICT AGENCY SERVICES

Customary Agency services in all Port Districts outside of Vancouver shall be covered by the Port District charge. This charge provides for the Principal Agency administration services costs and Sub-Agent charges where applicable.

6. PORT DISTRICTS

Each Port or group of Ports, Harbours, Berths or Anchorages within a recognized Port District serviced by the same Agency shall count as one Port District irrespective of moves between Ports or places therein.

(a) VANCOUVER - Port of Vancouver, Howe Sound, Roberts Bank, Fraser Port, New Westminster.

(b) VICTORIA - Esquimalt, Royal Roads, Bamberton, Plumper Sound, Cowichan Bay.

(c) POWELL RIVER - Jervis Inlet

(d) TEXADA ISLAND

(e) NANAIMO - Nanoose, Harmac, Chemainus, Ladysmith, Houston Passage, Tricomali, Pylades, Crofton.

(f) NORTH VANCOUVER ISLAND - Duncan Bay, Campbell River, Alert Bay, Port McNeil, Port Hardy.

(g) WEST VANCOUVER ISLAND - Port Alice, Utah Mines, Zeballos, Bajo Reef, Tahsis, Gold River, Estevan.

(h) PORT ALBERNI - Mayne Bay, Cape Beale

(i) KITIMAT - Emelia Anchorage

(j) PRINCE RUPERT - Watson Island, Chatham Sound, Ridley Inlet, Port Simpson.

(k) STEWART

(l) OCEAN FALLS - Namu, all harbour anchorages from Grace Harbour to Skeena River.

(m) QUEEN CHARLOTTE ISLANDS

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SERVICES AND FEES

A. PRINCIPAL AGENT

Appointed as sole Agent in British Columbia to whom vessel is consigned by the Charter Party. Overseeing cargo operations, tendering delivery, re-delivery, husbanding services, storing, bunkering, fumigation, statutory inspections, voyage repairs, accounting to Owners.

BASIC AGENCY FEE

Discharging only, or loading only, full or part cargo, in metric tonnes or cubic metres, including lightening and/or shifting

Up to 10,000 tonnes	\$ 4040
Over 10,000 and up to 25,000 tonnes	\$ 4650
Over 25,000 and up to 50,000 tonnes	\$ 4980
Over 50,000 and up to 75,000 tonnes	\$ 5190
Over 75,000 and up to 100,00 tonnes	\$ 5400
Over 100,000 and up to 125,000 tonnes	\$ 5620
Over 125,000 and up to 150,000 tonnes	\$ 5840
Over 150,000 tonnes	\$ 6040

DAILY RATE \$ 405*

LIQUID CARGOES

Where the number of products or parcels exceed three, a charge of \$115 per additional product or parcel is applicable

B. PROTECTIVE/SUPERVISORY AGENT

Acting on behalf of the Owner when the vessel consigned to Charterer's Agent or acting on behalf of Charterers when vessel consigned to Owner's Agent.

BASIC AGENCY FEE	\$ 2050
DAILY RATE	\$ 405*

C. CRUISE VESSEL HUSBANDING AGENT

BASIC AGENCY FEE	\$ 2050
DAILY RATE	\$ 405*

Where the number of registered passenger berth is

from 101 to 300 berths add	\$ 265
from 301 to 600 berths add	\$ 555
from 601 to 900 berths add	\$ 935
from 901 and up berths add	\$1350

*DAILY RATES (A, B and C) and Port District Charges

Shall be applicable for each 24-hour period or part thereof subsequent to 72 hours after the vessel having "arrived" at the first British Columbia port. Where a vessel does not require daily attendance, i.e. is idle alongside, at anchor or is underway between British Columbia ports the daily rate shall be reduced by 50 percent.

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SPECIAL SERVICE CHARGES

<p>1. For each Port District (other than Vancouver) when a vessel requires agency services at a Port District other than Vancouver District Ports, a charge to cover the administrative costs of the Principal Agent including sub-agent services, if appointed, shall be made.</p>	\$ 1550				
<p>2. Customs and Immigration Requirements At ports where Canada Customs or Immigration formalities for entry and clearance are performed.</p>	<table border="0" style="margin-left: auto;"> <tr> <td style="padding-right: 10px;">Each entry</td> <td style="text-align: right;">\$ 425</td> </tr> <tr> <td>Each clearance</td> <td style="text-align: right;">\$ 425</td> </tr> </table>	Each entry	\$ 425	Each clearance	\$ 425
Each entry	\$ 425				
Each clearance	\$ 425				
<p>ACI Charge Advance cargo and conveyance reporting in compliance with Canada Border Service Agency's Advance Commercial Information requirements</p>					
	<table border="0" style="margin-left: auto;"> <tr> <td style="padding-right: 10px;">Includes first 5 B/Ls</td> <td style="text-align: right;">\$ 250</td> </tr> <tr> <td>Each B/L after 5</td> <td style="text-align: right;">\$ 10</td> </tr> </table>	Includes first 5 B/Ls	\$ 250	Each B/L after 5	\$ 10
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Each B/L after 5	\$ 10				
<p>3. Security Charge Arrangements for security access and ship-shore interface as mandated under the Canadian Marine Transportation Security Regulations.</p>	\$ 350				
<p>4. VFS Charge Arrangements for labour using the BC Maritime Employers Association's Vessel Forecasting System.</p>	\$ 175				
<p>5. Postage and Petties</p>	<table border="0" style="margin-left: auto;"> <tr> <td></td> <td style="text-align: right;">\$ 275</td> </tr> <tr> <td style="padding-left: 100px;">Each additional Port District</td> <td style="text-align: right;">\$ 275</td> </tr> </table>		\$ 275	Each additional Port District	\$ 275
	\$ 275				
Each additional Port District	\$ 275				
<p>6. Overtime Overtime shall be charged for services when required by or on behalf of the Charterer, Owner or Master on Saturday, Sunday, Statutory holidays or Monday through Friday outside Agent's customary office hours.</p>	<table border="0" style="margin-left: auto;"> <tr> <td style="padding-right: 10px;">Per occurrence</td> <td style="text-align: right;">\$ 200</td> </tr> </table>	Per occurrence	\$ 200		
Per occurrence	\$ 200				
<p>7. Automobile Service Charge When required for daily service to the vessel</p>	<table border="0" style="margin-left: auto;"> <tr> <td style="padding-right: 10px;">Per day</td> <td style="text-align: right;">\$ 175</td> </tr> </table>	Per day	\$ 175		
Per day	\$ 175				
<p>8. Personnel Services by Agent</p>					
(i) Arranging crew changes**	<table border="0" style="margin-left: auto;"> <tr> <td style="padding-right: 10px;">Per person</td> <td style="text-align: right;">\$ 100</td> </tr> </table>	Per person	\$ 100		
Per person	\$ 100				
(ii) Personnel services following vessel's departure, including hospitalization, accommodation, deserters, stowaways, legal attendance, repatriation, etc.**	<table border="0" style="margin-left: auto;"> <tr> <td style="padding-right: 10px;">Per person up to 3 days</td> <td style="text-align: right;">\$ 500</td> </tr> <tr> <td>Per day thereafter</td> <td style="text-align: right;">\$ 100</td> </tr> </table>	Per person up to 3 days	\$ 500	Per day thereafter	\$ 100
Per person up to 3 days	\$ 500				
Per day thereafter	\$ 100				

** (i) and (ii) do not include charges for Escort and Transportation Services and other out-of-pocket expenses.

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SPECIAL SERVICE CHARGES

9. Handling and Documentation of Ship's Spare Parts and Stores	Per shipment	\$ 100
10. Oil Spill Response Organization Arrangements Completion and registration of the Ship Membership Agreement with Burrard Clean Operations on behalf of a vessel's owner/operator.	Per vessel	\$ 175
11. Chamber of Shipping Assessment Chamber of Shipping services, in addition to the Annual Membership Dues, each vessel entered at the first British Columbia port by a member company or their sub-agent shall be assessed a single fee per voyage which shall be for the account of the Principal and paid to the Chamber of Shipping by the General Agent. Ship assessments are applied only to first 12 voyages made by the same vessel per calendar year.	Per voyage	\$ 275